| SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS OFFEROR TO COMPLETE BLOCKS 12, 17, 23, 24, & 30 | | | | | 1. REQUISITION NUMBER | | | | PA | AGE 1 | OF | 18 | | | |
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| INFORMATION | | Dana Russell DDR | 20017 | | | | Phone: 6 | 314-692- | 1537 | | | | 201 | 7 MAY | 08 |
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| 25. ACCOUNTING | AND APPROPRIA | ATION DATA | | | | | | 26. TO | TAL A | AWAR | D AMOL | JNT <i>(F</i> o | r Govt. | Use O | nly) |
| 27a. SOLICITA | TION INCORPORATE | S BY REFERENCE FAR | 52.212-1, 5 | 52.212-4. FAR 52.2 | 12-3 AND 52.212-5 A | RE | ATTACHED. | ADDEN | DA | | ARE | | ARE NO | T ATTA | CHED |
| 27b. CONTRAC | CT/PURCHASE ORDE | ER INCORPORATES BY R | EFERENC | CE FAR 52.212-4. F | FAR 52.212-5 IS ATT | ACH | HED. ADDEN | IDA | | | ARE | | ARE NO | T ATTA | CHED |
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| 30a. SIGNATURE | OF OFFEROR/CO | NTRACTOR | | | 31a. UNITED STA | ATE | S OF AME | RICA (S | IGNA | TURE | OF CO | NTRAC | TING C | FFICE | R) |
| 30b. NAME AND T | ITLE OF SIGNER | (Type or Print) | 30c. DAT | TE SIGNED | 31b. NAME OF C | ON | TRACTING | OFFICE | ER <i>(T</i> | ype or | Print) | | 31c. E | ATE S | SIGNED |
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| 19. ITEM NO. | | 20 SCHEDULE OF SUP | PLIES/SERVICES | | | 21. QUANTITY | 22. UNIT | 23. UNIT PRICE | 24. AMOUNT |
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| 33. SHIP NUMBE | ΞR | 34. VOUCHER NUMBER | 35. AMOUNT VERIFIE CORRECT FOR | D | 36. PAY | MENT | | | 37. CHECK NUMBER |
| PARTIAL | FINAL | | CORRECTION | | | COMPLETE | ☐ PA | RTIAL FINAL | |
| 38. S/R ACCOUNT | | 39. S/R VOUCHER NUMBER | 40. PAID BY | | | | | | |
| 41a. I CERTIFY | THIS ACCC | UNT IS CORRECT AND PROP | PER FOR PAYMENT | 42a. I | RECEIVE | D BY (Print) | | | |
| | | E OF CERTIFYING OFFICER | | | | | | | |
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| | | SECTIO | N B SUPPLIES | AND SERVICES | | |
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| The Contractor sha | all furnish all be | low listed requested it | ems | | | |
| TERM OF CON | <u> FRACT</u> | | | | | |
| The period of perfe | ormance from th | ne date of the award un | ntil 25 Nov 2017 | | | |
| OFFER FOR SU | PPLIES | | | | | |
| Course material us | ed in the course | s, "LEAD" (Leadershi | p Education and I | Development) and ' | 'Understanding and Ma | naging Conflict". |
| CLIN | Description | | QTY | Unit Price | Final Price | |
| 0001 | | ide to Communications per 3045 ENUS | s 1,400 | | Titte | |
| 0002 | SDI Standard | (printed) Edition per 1010 ENUS | 1,400 | | | |
| 0003 | | andard Edition | 700 | | | |
| Total Cost | | | | | | |
| YOU MUST FOL | LOW THE BE | LOW INSTRUCTION | ONS TO ENSURI | E PAYMENT OF | YOUR INVOICE | |
| CONTRACT FLI | PPING INSTE | RUCTIONS | | | | |
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| DODAAC SC092 | 2 | | | | | |
| The invoice will be | e submitted as fo | ollows: | | | | |
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| 0002 | Each | Q11 | \$1.00 | \$ | Cost | |
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| CLIN | Unit of Issu | e QTY | Unit Cost | Total | Cost | |
| 0003 | Each | | \$1.00 | \$ | | |
| CONTRACTOR' UNTIL 25 NOV 2 | | PERIOD OF PERFO | ORMANCE: FRO | M THE DATE (| OF THE AWARD | |
| VENDORS'S CO | NTACT INFO | RMATION (include | full name, addre | ss, telephone num | ber and email address | 1 |
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| VENDOR'S ACCOUNTING/IN address) | NVOICE CONTACT INFORMATION (include full name, address, tele | ephone number and email |
| | | - - |
| | | |

PROJECT MANAGEMENT POINT OF CONTACT

Napoleon Walker Human Resources Specialist 3990 E. Broad St Building 11/Section 5 Columbus OH 43218

SHIPPING LOCATION AND POINT OF CONTRACT

Tamika Hope Human Resources Specialist Defense logistics Agency, DLA, Training Center 614-692-9159 Tamika.hope@dla.mil

If FedEX:
3990 E. Broad St
P.O. Box 3990
Building 11/Section 5
Columbus, Ohio 43213-1152
If other than FedEX:
P.O. Box 3990
Building 11/Section 5
Columbus, Ohio 43213-1152

PAYMENT POINT OF CONTACT INFORMATION (WIDE AREA WORKFLOW, WAWF)

Linda S. Macklin Human Resources Specialist Defense Contracting Services Office-Columbus Building 11, Section 6 Defense Supply Center Columbus 3990E Broad Street Columbus, Ohio 43213

Other questions may be addressed to:

Mr. Dana R. Russell
Acquisition Specialist
Defense Contracting Services Office-Columbus
Defense Supply Center Columbus
3990E Broad Street
Columbus, Ohio 43213
Phone: 614-692-1537
Fax: 614-692-6915
dana.russell@dla.mil

CONTINUED ON NEXT PAGE

SECTION C - SPECIFICATIONS/SOW/SOO/ORD

SECTION C: STATEMENT OF WORK

Background

DLA Training is seeking to purchase the following training materials: Strength Deployment Inventory (SDI); (The SDI is available in a printed form and an online version. Both versions are used to accommodate various situations) and SDI Quick Guide to Communication. This purchase is in support of "LEAD" (Leadership Education and Development) course and the "Understanding and Managing Conflict" course which utilizes self-assessment instruments. Each attendee in each of the courses, will receive the SDI assessment (hardcopy/online version) and one copy of the SDI Quick Guide to Communication.

The copyright holder (Personal Strengths Publishing, Inc.) is the only legal source of these materials.

Specific Requirements

Contractor shall deliver the requested quantity of Strength Deployment Inventories and SDI Quick Guides. See table below:

| Description | Catalog# | Quantity |
|-------------------------------------|-----------|----------|
| SDI Quick Guide to Communication | 3045 ENUS | 1400 |
| SDI Standard (printed) Edition | 1010 ENUS | 1400 |
| Online SDI Standard Edition | | 700 |

The contractor shall fill all orders placed before 2:00 p.m. within five business days. The contractor shall also provide the option of next day delivery. The contractor shall acknowledge all orders via facsimile, telephone, or electronically. If an item is not available for delivery, the contractor shall notify DLA Training and give the user the option to cancel the order or place the material on back order.

The contractor shall package materials ordered (25 each), and ship to specified location. (See "Ship Material to" on page 3)

The contractor shall retain the order history of all DLA training transactions as a means to assist users with repeat orders of the same product.

The contractor shall provide all purchase reports electronically, and/or in paper form, as directed in writing by DLA training Officer(s).

Contract Estimated Amounts and Period of Performance

Contract Estimated amounts - See the above table

Period of Performance – Subject materials are purchased as existing inventories are depleted.

Ordering Procedures

All purchases for SDI Quick Guides to Communication, and SDI Standard (printed) edition and the Online SDI Standard Edition will be made under this contract. The preferred method of ordering under this contract shall be electronic. Such procedures shall include a secure Internet site, receipt of orders, and alternate methods to

complete orders such as telephone and facsimile. The contractor shall confirm orders via email or facsimile to the DLA Training personnel placing the order.

Delivery Requirements

The contractor shall deliver all ordered material according to contractual requirements, to the location specified with the order.

As Requested for requirements outside of the phased delivery request the contractor shall fill all orders placed under this contract within five business days for standard orders, or next day as requested at the time the order is placed. If an item is not available for immediate delivery, the contractor will inform DLA training personnel placing the order and offer to cancel, or place the item on backorder.

We are requesting Phased Delivery as follows:

200 ea. - SDI Quick Guides to Communication – each month beginning 25 May 2017 and ending 25 Nov 2017

200 ea. - SDI Standard (printed) edition – each month beginning 25 May 2017 and ending 25 Nov 2017

 $100\,ea.$ - Online SDI Standard Edition – each month beginning 25 May 2017 and ending 25 Nov 2017

Packing Slip – The contractor shall include a delivery ticket or packing slip with each order placed under this contract and provide it with this order.

Contract Administration Data

Contracting Officer – The Contracting Officer is the only person authorized to make or approve any changes in any of the requirements of this Contract, and notwithstanding any clauses contained elsewhere in this contract, the said authority remains solely with the Contracting Office. In the event the Contractor makes any changes at the direction of any person other than the Contracting Officer, the change will be considered to have been made without authority and no adjustment will be made in the contract price to cover any increase in cost incurred as a result thereof. The Contracting Officer for individual orders will be noted on the orders.

The Contracting Officer responsible for administration of this Contract is

DLA Contracting Services Office Columbus ATTN: DCSO-C P O Box 3990

Columbus, Ohio 43218-3990

Deliverables

The contractor shall submit all deliverables to DLA Training in accordance with the following schedule.

| Deliverable | Due Date | Submit to |
|-----------------------------------|--|------------------------------------|
| SDI Quick Guide to | Within 5 business days to | Address specified at |
| Communication | DLA Training locations | time of order |
| SDI Standard (printed) Edition | Within 5 business days to DLA Training locations | Address specified at time of order |
| Online SDI Standard Edition | Within 5 business days to DLA Training locations | Address specified at time of order |

Ship materials to:

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Tamika Hope

DLA Training Center

If FedEx:

3990 E. Broad Street

Building 11 Section 5 Columbus, Ohio 43213-1152

If other than FedEx:

P.O. Box 3990

Building 11 Section 5

Columbus, Ohio 43218-399

SECTION D - PACKAGING AND MARKING

SECTION D - PACKAGING AND MARKING - NOT APPLICABLE

SECTION E-INSPECTION AND ACCEPTANCE

SECTION E - INSPECTION AND ACCEPTANCE

- (X) 52.246-2 -- INSPECTION OF SUPPLIES -- FIXED-PRICE. (APR 1984)
- (X) 52.246-4 INSPECTION OF SERVICE FIXED PRICE (AUG 1996) FAR
- (X) 252.246-7000 MATERIAL INSPECTION AND RECEIVING REPORT (MAR 2008) DFARS

SECTION F - DELIVERIES OR PERFORMANCE

SECTION G - CONTRACT ADMINISTRATION DATA

SECTION G CONTRACT ADMINISTRATION DATA

DFARS 252.232-7006 Wide Area WorkFlow Payment Instructions (MAY 2013)

- (a) Definitions. As used in this clause—
- "Department of Defense Activity Address Code (DoDAAC)" is a six position code that uniquely identifies a unit, activity, or organization.
- "Document type" means the type of payment request or receiving report available for creation in Wide Area WorkFlow (WAWF).
- "Local processing office (LPO)" is the office responsible for payment certification when payment certification is done external to the entitlement system.
- (b) Electronic invoicing. The WAWF system is the method to electronically process vendor payment requests and receiving reports, as authorized by (c) WAWF access. To access WAWF, the Contractor shall—
- (1) Have a designated electronic business point of contact in the System for Award Management at https://www.acquisition.gov; and
- (2) Be registered to use WAWF at https://wawf.eb.mil/following the step-by-step procedures for self-registration available at this web site.
- (d) WAWF training. The Contractor should follow the training instructions of the WAWF Web-Based Training Course and use the Practice Training Site before submitting payment requests through WAWF. Both can be accessed by selecting the "Web Based Training" link on the WAWF home page at https://wawf.eb.mil/
- (e) WAWF methods of document submission. Document submissions may be via web entry, Electronic Data Interchange, or File Transfer Protocol.
- (f) WAWF payment instructions. The Contractor must use the following information when submitting payment requests and receiving reports in WAWF for this contract/order:
- (1) Document type. The Contractor shall use the following document type(s).

2 in 1 Document

Note: If a "Combo" document type is identified but not supportable by the Contractor's business systems, an "Invoice" (stand-alone) and "Receiving Report" (stand-alone) document type may be used instead.) "Combo Type"

 $(2) Inspection/acceptance\ location.\ The\ Contractor\ shall\ select\ the\ following\ inspection/acceptance\ location(s)\ in\ WAWF,\ as\ specified\ by\ the\ contracting\ officer.\ SP4702\ Defense\ Contracting\ Services\ Office\ -\ Columbus$

Destination

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(3) Document routing. The Contractor shall use the information in the Routing Data Table below only to fill in applicable fields in WAWF when creating payment requests and receiving reports in the system.

Routing Data Table*

| Field Name in WAWF | Data to be entered in |
|------------------------|-----------------------|
| Pay Official DoDAAC | SL4701 |
| Issue By DoDAAC | SP4702 |
| Admin DoDAAC | SP4702 |
| Inspect By DoDAAC | SC0922 |
| Ship To Code | SC0922 |
| Ship From Code | N/A |
| Mark For Code | N/A |
| Service Approver | N/A |
| Service Acceptor | SC0922 |
| Accept at Other DoDAAC | N/A |
| LPO DoDAAC | N/A |
| DCAA Auditor DoDAAC | N/A |
| Other DoDAAC(s) | N/A |

- (4) Pay ment request and supporting documentation. The Contractor shall ensure a pay ment request includes appropriate contract line item and subline item descriptions of the work performed or supplies delivered, unit price/cost per unit, fee (if applicable), and all relevant back-up documentation, as defined in DFARS Appendix F, (e.g. timesheets) in support of each pay ment request.
- (5) WAWF email notifications. The Contractor shall enter the e-mail address identified below in the "Send Additional Email Notifications" field of WAWF once a document is submitted in the system.
- : Linda S. Macklin, 614-692-6796, Linda.s.macklin@dla.mil
- (g) WAWF point of contact.
- (1) The Contractor may obtain clarification regarding invoicing in WAWF from the following contracting activity's WAWF point of contact.
- : Linda S. Macklin, 614-692-6796, Linda.s.macklin@dla.mil
- (2) For technical WAWF help, contact the WAWF helpdesk at 866-618-5988

SECTION H - SPECIAL CONTRACT REQUIREMENTS

SECTION 1 - CONTRACT CLAUSES

SECTION I CONTRACT CLAUSES

[X] CLAUSES INCORPORATED BY REFERENCE (FEB 1998) (FAR 52.252-2)

This contract incorporates one or more clauses by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. Also, the full text of a clause may be accessed electronically at this address: http://farsite.hill.af.mil.

FAR 52.204-10 Reporting executive compensation and First -Tier subcontract Awards (Jul 20130

FAR 52.204-13, System for Award Management Maintenance (JUL 2013)

FAR 52.209-06 Protecting the Government's Interest When Subcontracting with Contractors Debarred, Suspended, or Proposed for Suspension (Aug 2013

- 52.209-09 Updates of Publicly Available Information Regarding Responsibility Matters (Jul 2013)
- (a) The Contractor shall update the information in the Federal Awardee Performance and Integrity Information System (FAPIIS) on a semi-annual

basis, throughout the life of the contract, by posting the required information in the Central Contractor Registration database via https://www.acquisition.gov/https://www.acquisition.gov. (b) As required by section 3010 of the Supplemental Appropriations Act, 2010 (Pub. L. 111-212), all information posted in FAPIIS on or after April 15, 2011, except past performance reviews, will be publicly available. FAPIIS consists of two segments—

- (1) The non-public segment, into which Government officials and the Contractor post information, which can only be viewed by—(i) Government personnel and authorized users performing business on behalf of the Government; or (ii) The Contractor, when viewing data on itself; and
- (2) The publicly-available segment, to which all data in the non-public segment of FAPIIS is automatically transferred after a waiting period of 14 calendar days, except for— (i) Past performance reviews required by subpart 42.15; (ii) Information that was entered prior to

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April 15, 2011; or (iii) Information that is withdrawn during the 14-calendar-day waiting period by the Government official who posted it in accordance with paragraph (c)(1) of this clause.

(c) The Contractor will receive notification when the Government posts new information to the Contractor's record. (1) If the Contractor asserts in writing within 7 calendar days, to the Government official who posted the information, that some of the information posted to the non-public segment of FAPIIS is covered by a disclosure exemption under the Freedom of Information Act, the Government official who posted the information must within 7 calendar days remove the posting from FAPIIS and resolve the issue in accordance with agency Freedom of Information procedures, prior to reposting the releasable information. The contractor must cite 52.209-9 and request removal within 7 calendar days of the posting to FAPIIS. (2) The Contractor will also have an opportunity to post comments regarding information that has been posted by the Government. The comments will be retained as long as the associated information is retained, i.e., for a total period of 6 years. Contractor comments will remain a part of the record unless the Contractor revises them. (3) As required by section 3010 of Pub. L. 111-212, all information posted in FAPIIS on or after April 15, 2011, except past performance reviews, will be publicly available. (d) Public requests for system information posted prior to April 15, 2011, will be handled under Freedom of Information Act procedures, including, where appropriate, procedures promulgated under E.O. 12600. (End of clause)

FAR 52.211-15, Defense Priority and Allocation Requirements (APR 2008)

FAR 52.212-04 Contract Terms and Conditions -Commercial items (Dec 2014)

(a) Inspection/Acceptance. The Contractor shall only tender for acceptance those items that conform to the requirements of this contract. The Government reserves the right to inspect or test any supplies or services that have been tendered for acceptance. The Government may require repair or replacement of nonconforming supplies or reperformance of nonconforming services at no increase in contract price. If repair/replacement or reperformance will not correct the defects or is not possible, the government may seek an equitable price reduction or adequate consideration for acceptance of nonconforming supplies or services. The Government must exercise its post-acceptance rights —

- (1) Within a reasonable time after the defect was discovered or should have been discovered; and
- (2) Before any substantial change occurs in the condition of the item, unless the change is due to the defect in the item
- (b) Assignment. The Contractor or its assignee may assign its rights to receive payment due as a result of performance of this contract to a bank, trust company, or other financing institution, including any Federal lending agency in accordance with the Assignment of Claims Act (31 U.S.C.3727). However, when a third party makes payment (e.g., use of the Government wide commercial purchase card), the Contractor may not assign its rights to receive payment under this contract.
- (c) Changes. Changes in the terms and conditions of this contract may be made only by written agreement of the parties.
- (d) *Disputes*. This contract is subject to the Contract Disputes Act of 1978, as amended (41 U.S.C. 601-613). Failure of the parties to this contract to reach agreement on any request for equitable adjustment, claim, appeal or action arising under or relating to this contract shall be a dispute to be resolved in accordance with the clause at FAR 52.233-1, Disputes, which is incorporated herein by reference. The Contractor shall proceed diligently with performance of this contract, pending final resolution of any dispute arising under the contract.
- (e) Definitions. The clause at FAR 52.202-1, Definitions, is incorporated herein by reference.
- (f) Excusable delays. The Contractor shall be liable for default unless nonperformance is caused by an occurrence beyond the reasonable control of the Contractor and without its fault or negligence—such as, acts of God or the public enemy, acts of the Government in either its sovereign or contractual capacity, fires, floods, epidemics, quarantine restrictions, strikes, unusually severe weather, and delays of common carriers. The Contractor shall notify the Contracting Officer in writing as soon as it is reasonably possible after the commencement of any excusable delay, setting forth the full particulars in connection therewith, shall remedy such occurrence with all reasonable dispatch, and shall promptly give written notice to the Contracting Officer of the cessation of such occurrence
- (g) Invoice.
 - (1) The Contractor shall submit an original invoice and three copies (or electronic invoice, if authorized) to the address designated in the contract to receive invoices. An invoice must include
 - (i) Name and address of the Contractor;
 - (ii) Invoice date and number:
 - (iii) Contract number, contract line item number and, if applicable, the order number;
 - (iv) Description, quantity, unit of measure, unit price and extended price of the items delivered;
 - (v) Shipping number and date of shipment, including the bill of lading number and weight of shipment if shipped on Government bill of lading;
 - (vi) Terms of any discount for prompt payment offered;
 - (vii) Name and address of official to whom payment is to be sent;
 - (viii) Name, title, and phone number of person to notify in event of defective invoice; and

- (ix) Taxpayer Identification Number (TIN). The Contractor shall include its TIN on the invoice only if required elsewhere in this contract.
- (x) Electronic funds transfer (EFT) banking information.
 - (A) The Contractor shall include EFT banking information on the invoice only if required elsewhere in this contract
 - (B) If EFT banking information is not required to be on the invoice, in order for the invoice to be a proper invoice, the Contractor shall have submitted correct EFT banking information in accordance with the applicable solicitation provision, contract clause (*e.g.*, 52.232-33, Payment by Electronic Funds Transfer—System for Award Management, or 52.232-34, Payment by Electronic Funds Transfer—Other Than System for Award Management), or applicable agency procedures. (C) EFT banking information is not required if the Government waived the requirement
 - (C) EFT banking information is not required if the Government waived the requirement to pay by EFT.
- (2) Invoices will be handled in accordance with the Prompt Payment Act (31 U.S.C. 3903) and Office of Management and Budget (OMB) prompt payment regulations at 5 CFR part 1315.
- (h) *Patent indemnity*. The Contractor shall indemnify the Government and its officers, employees and agents against liability, including costs, for actual or alleged direct or contributory infringement of, or inducement to infringe, any United States or foreign patent, trademark or copyright, arising out of the performance of this contract, provided the Contractor is reasonably notified of such claims and proceedings.
- (i) Payment
 - (1) Items accepted. Payment shall be made for items accepted by the Government that have been delivered to the delivery destinations set forth in this contract
 - (2) Prompt Payment. The Government will make payment in accordance with the Prompt Payment Act (31 U.S.C. 3903) and prompt payment regulations at 5 CFR Part 1315
 - (3) Electronic Funds Transfer (EFT). If the Government makes payment by EFT, see 52.212-5(b) for the appropriate EFT clause.
 - (4) *Discount*. In connection with any discount offered for early payment, time shall be computed from the date of the invoice. For the purpose of computing the discount earned, payment shall be considered to have been made on the date which appears on the payment check or the specified payment date if an electronic funds transfer payment is made.
 - (5) Overpayments. If the Contractor becomes aware of a duplicate contract financing or invoice payment or that the Government has otherwise overpaid on a contract financing or invoice payment, the Contractor shall—
 - (i) Remit the overpay ment amount to the pay ment office cited in the contract along with a description of the overpay ment including the—
 - (A) Circumstances of the overpay ment (*e.g.*, duplicate pay ment, erroneous pay ment, liquidation errors, date(s) of overpay ment);
 - (B) Affected contract number and delivery order number, if applicable;
 - (C) Affected contract line item or subline item, if applicable; and
 - (D) Contractor point of contact.
 - (ii) Provide a copy of the remittance and supporting documentation to the Contracting Officer.
 - (6) Interest.
 - (i) All amounts that become payable by the Contractor to the Government under this contract shall bear simple interest from the date due until paid unless paid within 30 days of becoming due. The interest rate shall be the interest rate established by the Secretary of the Treasury as provided in Section 611 of the Contract Disputes Act of 1978 (Public Law 95-563), which is applicable to the period in which the amount becomes due, as provided in (i)(6)(v) of this clause, and then at the rate applicable for each six-month period at fixed by the Secretary until the amount is paid.
 - (ii) The Government may issue a demand for payment to the Contractor upon finding a debt is due under the contract.
 - (iii) Final decisions. The Contracting Officer will issue a final decision as required by 33.211 if—
 - (A) The Contracting Officer and the Contractor are unable to reach agreement on the existence or amount of a debt within 30 days;

- (B) The Contractor fails to liquidate a debt previously demanded by the Contracting Officer within the timeline specified in the demand for payment unless the amounts were not repaid because the Contractor has requested an installment payment agreement; or(
- (C) The Contractor requests a deferment of collection on a debt previously demanded by the Contracting Officer (see 32.607-2).
- (iv) If a demand for payment was previously issued for the debt, the demand for payment included in the final decision shall identify the same due date as the original demand for payment.
- (v) Amounts shall be due at the earliest of the following dates:
 - (A) The date fixed under this contract.
 - (B) The date of the first written demand for payment, including any demand for payment resulting from a default termination.
- (vi) The interest charge shall be computed for the actual number of calendar days involved beginning on the due date and ending on—
 - (A) The date on which the designated office receives payment from the Contractor;
 - (B) The date of issuance of a Government check to the Contractor from which an amount otherwise payable has been withheld as a credit against the contract debt; or
 - (C) The date on which an amount withheld and applied to the contract debt would otherwise have become payable to the Contractor.
- (vii) The interest charge made under this clause may be reduced under the procedures prescribed in 32.608-2 of the Federal Acquisition Regulation in effect on the date of this contract.
- (j) Risk of loss. Unless the contract specifically provides otherwise, risk of loss or damage to the supplies provided under this contract shall remain with the Contractor until, and shall pass to the Government upon:
 - (1) Delivery of the supplies to a carrier, if transportation is f.o.b. origin; or
 - (2) Delivery of the supplies to the Government at the destination specified in the contract, if transportation is f.o.b. destination.
- (k) Taxes. The contract price includes all applicable Federal, State, and local taxes and duties.
- (l) Termination for the Government's convenience. The Government reserves the right to terminate this contract, or any part hereof, for its sole convenience. In the event of such termination, the Contractor shall immediately stop all work hereunder and shall immediately cause any and all of its suppliers and subcontractors to cease work. Subject to the terms of this contract, the Contractor shall be paid a percentage of the contract price reflecting the percentage of the work performed prior to the notice of termination, plus reasonable charges the Contractor can demonstrate to the satisfaction of the Government using its standard record keeping system, have resulted from the termination. The Contractor shall not be required to comply with the cost accounting standards or contract cost principles for this purpose. This paragraph does not give the Government any right to audit the Contractor's records. The Contractor shall not be paid for any work performed or costs incurred which reasonably could have been avoided.
- (m) *Termination for cause*. The Government may terminate this contract, or any part hereof, for cause in the event of any default by the Contractor, or if the Contractor fails to comply with any contract terms and conditions, or fails to provide the Government, upon request, with adequate assurances of future performance. In the event of termination for cause, the Government shall not be liable to the Contractor for any amount for supplies or services not accepted, and the Contractor shall be liable to the Government for any and all rights and remedies provided by law. If it is determined that the Government improperly terminated this contract for default, such termination shall be deemed a termination for convenience.
- (n) *Title*. Unless specified elsewhere in this contract, title to items furnished under this contract shall pass to the Government upon acceptance, regardless of when or where the Government takes physical possession.
- (o) Warranty. The Contractor warrants and implies that the items delivered hereunder are merchantable and fit for use for the particular purpose described in this contract.

- (p) Limitation of liability. Except as otherwise provided by an express warranty, the Contractor will not be liable to the Government for consequential damages resulting from any defect or deficiencies in accepted items.
- (q) Other compliances. The Contractor shall comply with all applicable Federal, State and local laws, executive orders, rules and regulations applicable to its performance under this contract.
- (r) Compliance with laws unique to Government contracts. The Contractor agrees to comply with 31 U.S.C. 1352 relating to limitations on the use of appropriated funds to influence certain Federal contracts; 18 U.S.C. 431 relating to officials not to benefit; 40 U.S.C. 3701, et seq., Contract Work Hours and Safety Standards Act; 41 U.S.C. 51-58, Anti-Kickback Act of 1986; 41 U.S.C. 265 and 10 U.S.C. 2409 relating to whistleblower protections; 49 U.S.C. 40118, Fly American; and 41 U.S.C. 423 relating to procurement integrity.
- (s) Order of precedence. Any inconsistencies in this solicitation or contract shall be resolved by giving precedence in the following order:
 - (1) The schedule of supplies/services.
 - (2) The Assignments, Disputes, Payments, Invoice, Other Compliances, Compliance with Laws Unique to Government Contracts, and Unauthorized Obligations paragraphs of this clause.
 - (3) The clause at 52.212-5.
 - (4) Addenda to this solicitation or contract, including any license agreements for computer software.
 - (5) Solicitation provisions if this is a solicitation.
 - (6) Other paragraphs of this clause.
 - (7) The Standard Form 1449.
 - (8) Other documents, exhibits, and attachments.
 - (9) The specification.
- (t) System for Award Management (SAM).
 - (1) Unless exempted by an addendum to this contract, the Contractor is responsible during performance and through final payment of any contract for the accuracy and completeness of the data within the SAM database, and for any liability resulting from the Government's reliance on inaccurate or incomplete data. To remain registered in the SAM database after the initial registration, the Contractor is required to review and update on an annual basis from the date of initial registration or subsequent updates its information in the SAM database to ensure it is current, accurate and complete. Updating information in the SAM does not alter the terms and conditions of this contract and is not a substitute for a properly executed contractual document.

(2)

- (i) If a Contractor has legally changed its business name, "doing business as" name, or division name (whichever is shown on the contract), or has transferred the assets used in performing the contract, but has not completed the necessary requirements regarding novation and change-of-name agreements in Subpart 42.12, the Contractor shall provide the responsible Contracting Officer a minimum of one business day's written notification of its intention to:
 - (A) Change the name in the SAM database;
 - (B) Comply with the requirements of Subpart 42.12 of the FAR;
 - (C) Agree in writing to the timeline and procedures specified by the responsible Contracting Officer. The Contractor must provide with the notification sufficient documentation to support the legally changed name.
- (ii) If the Contractor fails to comply with the requirements of paragraph (t)(2)(i) of this clause, or fails to perform the agreement at paragraph (t)(2)(i)(C) of this clause, and, in the absence of a properly executed novation or change-of-name agreement, the SAM information that shows the Contractor to be other than the Contractor indicated in the contract will be considered to be incorrect information within the meaning of the "Suspension of Payment" paragraph of the electronic funds transfer (EFT) clause of this contract.

- (3) The Contractor shall not change the name or address for EFT payments or manual payments, as appropriate, in the SAM record to reflect an assignee for the purpose of assignment of claims (see FAR Subpart 32.8, Assignment of Claims). Assignees shall be separately registered in the SAM database. Information provided to the Contractor's SAM record that indicates payments, including those made by EFT, to an ultimate recipient other than that Contractor will be considered to be incorrect information within the meaning of the "Suspension of payment" paragraph of the EFT clause of this contract. (4) Offerors and Contractors may obtain information on registration and annual confirmation requirements via SAM accessed through https://www.acquisition.gov.
- (u) Unauthorized Obligations. (1) Except as stated in paragraph (u)(2) of this clause, when any supply or service acquired under this contract is subject to any End Use License Agreement (EULA), Terms of Service (TOS), or similar legal instrument or agreement, that includes any clause requiring the Government to indemnify the Contractor or any person or entity for damages, costs, fees, or any other loss or liability that would create an Anti-Deficiency Act violation (31 U.S.C. 1341), the following shall govern:
 - (i) Any such clause is unenforceable against the Government.
 - (ii) Neither the Government nor any Government authorized end user shall be deemed to have agreed to such clause by virtue of it appearing in the EULA, TOS, or similar legal instrument or agreement. If the EULA, TOS, or similar legal instrument or agreement is invoked through an "I agree" click box or other comparable mechanism (e.g., "click-wrap" or "browse-wrap" agreements), execution does not bind the Government or any Government authorized end user to such clause.
 - (iii) Any such clause is deemed to be stricken from the EULA, TOS, or similar legal instrument or agreement.
 - (1) Paragraph (u)(1) of this clause does not apply to indemnification by the Government that is expressly authorized by statute and specifically authorized under applicable agency regulations and procedures. (End of Clause)

FAR 52.212-05 Contract Terms and Conditions Required to Implement Statutes or Executive Orders - Commercial Items (Jan 2014)

- (a) The Contractor shall comply with the following Federal Acquisition Regulation (FAR) clauses, which are incorporated in this contract by reference, to implement provisions of law or Executive orders applicable to acquisitions of commercial items:
- (1) 52.222-50, Combating Trafficking in Persons (Feb 2009) (22 U.S.C. 7104(g)).
- [] Alternate I (AUG 2007) of 52.222-50 (22 U.S.C. 7104(g)).
- (2) 52.233-3, Protest After Award (AUG 1996) (31 U.S.C. 3553).
- (3) 52.233-4, Applicable Law for Breach of Contract Claim (OCT 2004) (Pub. L.108-77, 108-78). (b) The Contractor shall comply with the FAR clauses in this paragraph
- (b) that the Contracting Officer has indicated as being incorporated in this contract by reference to implement provisions of law or Executive orders applicable to acquisitions of commercial items: [Contracting Officer check as appropriate.]
- [] (1) 52.203-6, Restrictions on Subcontractor Sales to the Government (SEPT 2006), with Alternate I (OCT 1995) (41 U.S.C., 253g and 10 U.S.C. 2402)
- [] (2) 52.203-13, Contractor Code of Business Ethics and Conduct (APR 2010) (Pub. L.110-252, Title VI, Chapter 1 (41 U.S.C. 251 note)).
- [] (3) 52.203-15, Whistleblower Protections Under the American Recovery and Reinvestment Act of 2009 (JUN 2010) (Section 1553 of Pub. L. 111-5).
- [X] (4) 52.204-10, Reporting Executive Compensation and First Tier Subcontract Awards (JUL 2013) (Pub. L.109-282) (31 U.S.C. 6101 note).
- [] (5) 52.204-11, American Recovery and Reinvestment Act Reporting Requirements (JUL 2010) (Pub. L. 111-5).
- [X] (6) 52.209-6, Protecting the Government's Interest When Subcontracting with Contactors Debarred, Suspended, or Proposed for Debarment (AUG 2013) (31 U.S.C. 610 note). (Applies to contracts over \$30,000). (Not applicable to subcontracts for the acquisition of commercially available off-the shelf items).
- [X] (7) 52.209-9, Updates of Publicly Available Information Regarding Responsibility Matters (JUL 2013) (41 U.S.C. 2313).
- [] (8) 52.209-10, Prohibition on Contracting with Inverted Domestic Corporations (MAY 2012) (section 738 of Division C of Pub. L. 112-74, section 740 of Division C of Pub. L. 111-117, section 743 of Division D of Pub. L. 111-8, and section 745 of Division D of Pub, L. 110-161).
- 52.217-09 OPTION TO EXTEND THE TERM OF THE CONTRACT (MAR 2000) FAR
- (a) The Government may extend the term of this contract by written notice to the Contractor within 30 days; provided that the Government gives the Contractor a preliminary written notice of its intent to extend at least 60 days before the contract expires. The preliminary notice does not commit the Government to an extension.
- (b) If the Government exercises this option, the extended contract shall be considered to include this option clause.
- (c) The total duration of this contract, including the exercise of any options under this clause, shall not exceed 3 years (months) (years). (End of clause)
- [] (9) 52.219-3, Notice of Total HUBZone Set-Aside or Sole Source Award (NOV 2011) (15 U.S.C. 657a).
- [] (10) 52.219-4, Notice of Price Evaluation Preference for HUBZone Small Business Concerns (JAN 2011) (if the offeror elects to waive the preference, it shall so indicate in its offer) (15 U.S.C. 657a).

[] (43) 52.226-4, Notice of Disaster or Emergency Area Set-Aside (NOV 2007) (42 U.S.C. 5150).

Office of Foreign Assets Control of the Department of the Treasury).

- [] (44) 52.226-5, Restrictions on Subcontracting Outside Disaster or Emergency Area (NOV 2007) (42 U.S.C. 5150).
- [] (45) 52.232-29, Terms for Financing of Purchases of Commercial Items (FEB 2002) (41 U.S.C. 255(f), 10 U.S.C. 2307(f))
- [] (46) 52.232-30, Installment Payments for Commercial Items (OCT 1995) (41 U.S.C. 255(f), 10 U.S.C. 2307(f)).
- [X] (47) 52.232-33, Payment by Electronic Funds Transfer System for Award Management (JUL 2013) (31 U.S.C. 3332).
- [] (48) 52.232-34, Payment by Electronic Funds Transfer—Other than System for Award Management (JUL 2013) (31 U.S.C. 3332).

[X] (42) 52.225-13, Restrictions on Certain Foreign Purchases (JUNE 2008) (E.O.'s, proclamations, and statutes administered by the

- [] (49) 52.232-36, Payment by Third Party (JUL 2013) (31 U.S.C. 3332).
- [] (50) 52.239-1, Privacy or Security Safeguards (AUG 1996) (5 U.S.C. 552a).
- [] (51)(i) 52.247-64, Preference for Privately Owned U.S.-Flag Commercial Vessels (FEB 2006) (46 U.S.C. Appx. 1241(b) and 10 U.S.C. 2631).
- [] (ii) Alternate I (APR 2003) of 52.247-64. (c) The Contractor shall comply with the FAR clauses in this paragraph
- (c), applicable to commercial services, that the Contracting Officer has indicated as being incorporated in this contract by reference to implement provisions of law or Executive orders applicable to acquisitions of commercial items: [Contracting Officer check as appropriate.]
- [] (1) 52.222-41, Service Contract Act of 1965 (NOV 2007) (41 U.S.C. 351, et seq.). [] (2) 52.222-42, Statement of Equivalent Rates for Federal Hires (MAY 1989) (29 U.S.C. 206
- [] (2) 52.222-42, Statement of Equivalent Rates for Federal Hires (MAY 1989) (29 U.S.C. 206 and 41 U.S.C. 351, et seq.).
- [] (3) 52.222-43, Fair Labor Standards Act and Service Contract Act—Price Adjustment (Multiple Year and Option Contracts) (SEP 2009) (29 U.S.C. 206 and 41 U.S.C. 351, et seq.).
- [] (4) 52.222-44, Fair Labor Standards Act and Service Contract Act—Price Adjustment (SEP 2009) (29 U.S.C. 206 and 41 U.S.C. 351, et seq.).
- [] (5) 52.222-51, Exemption from Application of the Service Contract Act to Contracts for Maintenance Calibration, or Repair of Certain Equipment—Requirements (NOV 2007) (41 351, et s eq.).
- [] (6) 52.222-53, Exemption from Application of the Service Contract Act to Contracts for Certain Services—Requirements (FEB 2009) (41 U.S.C. 351, et seq.).
- [] (7) 52.226-6, Promoting Excess Food Donation to Nonprofit Organizations (MAR 2009) (Pub. L.110-247).
- [] (8) 52.237-11, Accepting and Dispensing of \$1 Coin (SEPT 2008) (31 U.S.C. 5112(p)(1)). (d) Comptroller General Examination of Record. The Contract or shall comply with the provisions of this paragraph (d) if this contract was awarded using other than sealed bid, is in excess of the simplified acquisition threshold, and does not contain the clause at 52.215-2, Audit and Records Negotiation.
- (1) The Comptroller General of the United States, or an authorized representative of the Comptroller General, shall have access to and right to examine any of the Contractor's directly pertinent records involving transactions related to this contract.
- (2) The Contract or shall make available at its offices at all reasonable times the records, materials, and other evidence for examination, audit, or reproduction, until 3 years after final payment under this contract or for any shorter period specified in FAR Subpart 4.7, Contractor Records Retention, of the other clauses of this contract. If this contract is completely or partially terminated, the records relating to the work terminated shall be made available for 3 years after any resulting final termination settlement. Records relating to appeals under the disputes clause or to litigation or the settlement of claims arising under or relating to this contract shall be made available until such appeals, litigation, or claims are finally resolved.
- (3) As used in this clause, records include books, documents, accounting procedures and practices, and other data, regardless of type and regardless of form. This does not require the Contractor to create or maintain any record that the Contractor does not maintain in the ordinary course of business or pursuant to a provision of law.
- (e)(1) Notwithstanding the requirements of the clauses in paragraphs (a), (b), (c), and (d) of this clause, the Contractor is not required to flow down any FAR clause, other than those in this paragraph (e)(1) in a subcontract for commercial items. Unless otherwise indicated below, the extent of the flow down shall be as required by the clause—
- (i) 52.203-13, Contractor Code of Business Ethics and Conduct (APR 2010) (Pub. L.110- 252, Title VI, Chapter 1 (41 U.S.C. 251 note)).
- (ii) 52.219-8, Utilization of Small Business Concerns (DEC 2010) (15 U.S.C. 637(d)(2) and (3)), in all subcontracts that offer further subcontracting opportunities. If the subcontract (except subcontracts to small business concerns) exceeds \$650,000 (\$1.5 million for construction of any public facility), the subcontractor must include 52.219-8 in lower tier subcontracts that offer subcontracting opportunities unities.
- (iii) [Reserved]
- (iv) 52.222-26, Equal Opportunity (MAR 2007) (E.O. 11246).
- (v) 52.222-35, Equal Opportunity for Veterans (SEP 2010) (38 U.S.C. 4212).
- (vi) 52.222-36, Affirmative Action for Workers with Disabilities (OCT 2010) (29 U.S.C. 793).
- (vii) 52.222-40, Notification of Employee Rights Under the National Labor Relations Act (DEC 2010) (E.O. 13496) Flow down required in accordance with paragraph (f) of FAR clause 52.222-40. (viii) 52.222-41, Service Contract Act of 965 (NOV 2007) (41 U.S.C. 351, et seq.).
- (ix) 52.222-50, Combating Trafficking in Persons (FEB 2009) (22 U.S.C. 7104(g)).
- [] Alternate I (AUG 2007) of 52.222-50 (22 U.S.C. 7104(g)).
- (x) 52.222-51, Exemption from Application of the Service Contract Act to Contracts for Maintenance, Calibration, or Repair of Certain Equipment-Requirements (NOV 2007) (41 U.S.C. 351, et seq.)
- (xi) 52.222-53, Exemption from Application of the Service Contract Act to Contracts for Certain Services -Requirements (FEB 2009) (41 U.S.C. 351, et seq.).
- (xii) 52.222-54, Employment Eligibility Verification (AUG 2013).
- $(xiii)\ 52.226-6, Promoting\ Excess\ Food\ Donation\ to\ Nonprofit\ Organizations\ (M\ AR\ 2009)\ (Pub.\ L.110-247).\ Flow\ down\ required\ in\ accordance\ with\ paragraph\ (e)\ of\ FAR\ clause\ 52.226-6.$
- (xiv) 52.247-64, Preference for Privately Owned U.S.-Flag Commercial Vessels (FEB 2006) (46 U.S.C. Appx. 241(b) and 10 U.S.C. 2631). Flow down required in accordance with paragraph (d) of FAR clause 52.247-64.
- (2) While not required, the contractor may include in its subcontracts for commercial items a minimal number of additional clauses necessary to satisfy its contractual obligations . (End of Clause)

- FAR 52.222-1, Notice to the Government of Labor Disputes (FEB 1997) (Applicable over \$2,000)
- FAR 52.222-03, Convict Labor (JUN 2003) (Applicable over \$2,500)
- FAR 52.222-26, Equal Opportunity (MAR 2007)
- FAR 52.225-13, Restriction on Certain Foreign Purchases (JUN 2008)
- FAR 52.222-40 Notification of Employee Rights under the National labor Relations Act (Dec 2010)
- FAR 52.222-50, Combating Trafficking In Persons.
- FAR 52.223-18 Encouraging Contractor Policies to Ban Text Messaging While Driving (Aug 2011)
- FAR 52.225-01 Buy American Act Supplies (Feb 2009)
- FAR 52.225-13 Restrictions on Certain Foreign Purchases (Jun 2008)
- FAR 52.227-1, Authorization and Consent.
- FAR 52.227-2, Notice and Assistance Regarding Patent and Copyright Infringement.
- FAR 52.232-1, Payments (APR 1984)
- FAR 52.232-8, Discounts for Prompt Payments (FEB 2002)
- FAR 52.232-33 Payment by Electronic Funds Transfer-System for Award Management (Jul 2013)
- FAR 232-11, Extras
- FAR 52.232-17, Interest
- FAR 52.232-23, Assignment of Claims (JAN 1986) (Over \$2,500)
- FAR 52.232-25, Prompt Payment (JUL 2013)
- FAR 52.232-33, Payment by Electronic Funds Transfer System for Award Management (JUL 2013)
- FAR 52.232-39, Unenforceability of Unauthorized Obligations.
- FAR 52.233-1, Disputes (JUL 2002), ALT I (DEC 1991)
- FAR 52.233-3, Protest After Award (AUG 1996)
- FAR 52.233-4, Applicable Law For Breach of Contract Claim (OCT 2004)
- FAR 52.249-1, Termination For Convenience of The Government.
- FAR 52.252-2, Clauses Incorporated by Reference.
- FAR 52.252-6. Authorized Deviation In Clauses.
- FAR 52.253-1, Computer Generated Forms (JAN 1991)
- FAR 52.232-39Uunenforceability of Unauthorized Obligations (Jul 2013)
- FAR 2.243-01 Changes-Fixed Price (Aug 1987), ALT I (APR 1984)
- DFARS 252.203-7002 Requirement to Inform Employees of Whistleblower Rights (Sep 2013)
- DFARS 252.204-7003 Control of Government Personnel Work Product (Apr 1992)
- DFARS 252.204-7004 Alternate a, System for Award Management (Feb 2014)
- DFARS 252.211-7003 ITEM IDENTIFICATION AND VALUATION (DEC 2013)
- (1) The Contractor shall provide a unique item identifier for the following:
- All delivered items for which the Government's unit acquisition cost is \$5,000 or more. (ii) The following items for which the Government's unit acquisition cost is less than \$5,000: Contract Line, Subline, or Exhibit Line Item Number / Item Description (iii) Subassemblies, components, and parts embedded within delivered items as specified in Attachment Numbers
- DFARS 252.232.7003, Electronic Submission of Payment Requests and Receiving Reports (JUN 2012)
- DFARS 252.232-7010, Levis On Contract Payments
- DFARS 252.225-7048 Export Controlled Items (Jun 2013)
 - (a) *Definition*. "Export-controlled items," as used in this clause, means items subject to the Export Administration Regulations (EAR) (15 CFR Parts 730-774) or the International Traffic in Arms Regulations (ITAR) (22 CFR Parts 120-130). The term includes:
 - (1) "Defense items," defined in the Arms Export Control Act, 22 U.S.C. 2778(j)(4)(A), as defense articles, defense services, and related technical data, and further defined in the ITAR, 22 CFR Part 120.
 - (2) "Items," defined in the EAR as "commodities", "software", and "technology," terms that are also defined in the EAR, $15 \, \text{CFR} \, 772.1$.
 - (b) The Contractor shall comply with all applicable laws and regulations regarding export-controlled items, including, but not limited to, the requirement for contractors to register with the Department of State in accordance with the ITAR. The Contractor shall consult with the Department of State regarding any questions relating to compliance with the ITAR and shall consult with the Department of Commerce regarding any questions relating to compliance with the EAR.
 - (c) The Contractor's responsibility to comply with all applicable laws and regulations regarding export-controlled items exists independent of, and is not established or limited by, the information provided by this clause.
 - (d) Nothing in the terms of this contract adds, changes, supersedes, or waives any of the requirements of applicable Federal laws, Executive orders, and regulations, including but not limited to—
 - (1) The Export Administration Act of 1979, as amended (50 U.S.C. App. 2401, et seq.);
 - (2) The Arms Export Control Act (22 U.S.C. 2751, et seq.);
 - (3) The International Emergency Economic Powers Act (50 U.S.C. 1701, et seq.);
 - (4) The Export Administration Regulations (15 CFR Parts 730-774);
 - (5) The International Traffic in Arms Regulations (22 CFR Parts 120-130); and
 - (6) Executive Order 13222, as extended.

| CONTINUATION SHEET | REFERENCE NO. OF DOCUMENT BEING CONTINUED: SP4702-17-Q-0013 | PAGE 18 OF 18 PAGES | | | | | |
|---|--|---------------------|--|--|--|--|--|
| (e) The Contractor shall | include the substance of this clause, including this paragraph (e), in all subcontracts | . (End of clause) | | | | | |
| (c) The offeror should cl | eement to use alternative dispute resolution (Nv 2011 heck here to opt out of this clause: lay be negotiated with the contracting officer. | | | | | | |
| appropriated funds from which pa payment may arise until funds are | (FAR 52.232-18) (APR 1984) for this contract. The Government's obligation under this contract is contingent upor yment for contract purposes can be made. No legal liability on the part of the Governmade available to the Contracting Officer for this contract and until the Contractor in writing by the Contracting Officer. | nment for any | | | | | |
| SECTION M - EVALUATION F | ACTORS FOR AWARD | | | | | | |
| | SECTION M | | | | | | |
| solicitation will be most advantage offeror can meet the technical | (a) The Government will award a contract resulting from this solicitation to the responsible offeror whose offer conforming to the solicitation will be most advantageous to the Government. Offers will be evaluated on an "all or none" basis. Offers must show that offeror can meet the technical requirements of the Statement of Work. Award will be made to the responsible offeror meeting the requirements of the solicitation at the lowest price to the Government. | | | | | | |
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